

BENZONIA TOWNSHIP BOARD MEETING
REGULAR MEETING
APRIL 13, 2011

Unapproved Minutes

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Mead, Burns, Delonnay, Rice.
Absent: None.
Staff: Hanmer, Fernelius.
Guests: 1 guest in attendance-A. Damm Comm.

Supervisor led the Pledge of Allegiance.

Motion by Delonnay to approve the agenda as presented. Supported by Burns. Voice Vote: All ayes. Motion carried.

Motion by Rice to approve the minutes for the Regular Meeting & Budget Hearing of March 9, 2011, and Special Meeting of March 24, 2011 as presented. Supported by Burns. Voice Vote: All ayes. Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of March from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Discussion.

Motion by Mead to approve the Treasurer's report for the month of March as presented. Supported by Delonnay. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT:

(A) Approval of bills
Discussion.

Clerk presented vouchers for the month of March from General Fund in the amount of \$13,241.51. Vouchers #20750 thru #20785.

Clerk presented vouchers for the month of March from the Fire Fund in the amount of \$5,715.88. Vouchers #6993 thru #7025.

Clerk presented bills for the month of April.

Clerk presented to the board for their review, an end of the month Trial Balance.

Motion by Burns that bills be allowed as presented by the Clerk. Supported by Rice. Roll Call Vote: Rice, yes. Burns, yes. Sheets, yes. Delonnay, yes. Mead, yes. Motion carried.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

STAFF REPORTS:

(A)	<u>Fire Chief:</u>	Reported for the month of March: 6 fire runs; 11 medical runs. Chief updated the board on several items.
(B)	<u>Cemetery Sexton:</u>	Report received.
(C)	<u>Township Attorney:</u>	No report.

- (D) Commissioner Report: Report received.
- (E) Zoning Administrator: Not present. No report.

BRIEF PUBLIC COMMENT: None.

COMMUNICATIONS:

1. Baird, Cotter, and Bishop, P.C. – Audit Bid.

ACTION ON COMMUNICATION ITEMS:

Motion by Mead to engage Baird, Cotter, and Bishop for the 2010-2011 Audit. Supported by Burns. Roll Call Vote: Burns, yes. Mead, yes. Sheets, yes. Rice, yes. Delonnay, yes. Motion carried.

PENDING BUSINESS:

- (A) Committee reports were received.

Finance:

Discussion followed regarding the Permit Fee Schedule and the need to adjust it. ***Treasurer and Supervisor will review it and bring a recommendation to the Board.**

NEW BUSINESS:

***Supervisor scheduled a Special Meeting for Thursday, April 21st at 11:00 a.m. for discussion on Community Activities & Planning & Zoning.**

EXTENDED PUBLIC COMMENT: None.

Supervisor adjourned the meeting at 8:45 pm.

The full proceedings of these minutes are on tape in the Clerk's office for thirty days after approval of them.

Submitted by:

Judy Herban
Recording Secretary

Patricia A. Mead
Township Clerk