

BENZONIA TOWNSHIP BOARD MEETING
REGULAR MEETING/CLOSED SESSION
AUGUST 10, 2011

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Burns, Delonnay, Rice.
Absent: Mead.
Staff: Hanmer, Fernelius, Neiger.
Guests: 3 guests in attendance.

Supervisor led the Pledge of Allegiance.

***Supervisor added to the agenda a Closed Session following Extended Public Comment.**

Motion by Delonnay to approve the agenda, as amended, and presented. Supported by Burns. Voice Vote: All ayes. Motion carried.

Motion by Rice to approve the minutes for the Regular Meeting of July 13, 2011, and Special Meeting of July 27, 2011 as presented. Supported by Burns. Voice Vote: All ayes. Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of July from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Discussion.

Motion by Burns to approve the Treasurer's report for the month of July as presented. Supported by Delonnay. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT:

(A) Approval of bills
Discussion.

Deputy Clerk presented vouchers for the month of July from the General Fund in the amount of \$31,307.72
Vouchers #20918 thru # 20967.

Deputy Clerk presented vouchers for the month of July from the Fire Fund in the amount of \$2,060.60.
Vouchers # 7094 thru # 7108.

Deputy Clerk presented bills for the month of August.

Motion by Delonnay that bills be allowed as presented, and corrected, by the Deputy Clerk. Supported by Rice. Roll Call Vote: Sheets, yes. Burns, yes. Rice, yes. Delonnay, yes. Motion carried.

***Marlene Zylstra (Recycling)**

Presented an overview of the County Recycling Program and potential expansion of it.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

Presented the Budget for the West Benzie Joint Planning and Zoning for 2011-2012.

Motion by Rice to adopt the Budget for the West Benzie Joint Planning and Zoning for 2011-2012. Supported by Delonnay. Discussion. Roll Call Vote: Rice, yes. Burns, yes. Delonnay, yes. Sheets, yes. Motion carried.

Supervisor presented the West Benzie Joint Planning and Zoning Budgeted Revenue and Budgeted Expense created by the Treasurer.

Motion by Delonnay to adopt the 2011-2012 Budgeted Revenue and Budgeted Expense for the West Benzie Joint Planning and Zoning. Supported by Burns. Roll Call Vote: Sheets, yes. Burns, yes. Delonnay, yes. Rice, yes. Motion carried.

Supervisor presented an example chair with provided colors for the meeting room at a cost of \$73.50 each from Excel Office Interiors. Discussion followed and decision to order 3 dozen chairs with a stacker cart.

Motion by Rice to purchase 36 chairs in the red color, with a stacking cart at the negotiated price. Supported by Burns. Roll Call Vote: Rice, yes. Burns, yes. Sheets, yes. Delonnay, yes. Motion carried.

Supervisor presented a Past Due bill from Attorney Richard Figura for the Community Sewer Project for \$2,000.00. Discussion about the Supervisor sending a bill to Platte Lake Association Group for ½ of the bill.

Motion by Delonnay to bill the Platte Lake Group for ½ of the legal bill for the Community Sewer Project. Supported by Burns. Discussion. Voice Vote: All ayes. Motion carried.

STAFF REPORTS:

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| (A) | <u>Fire Chief:</u> | Reported for the month of July:
4 fire runs; 17 medical runs.

Chief updated the board on several items. |
| (B) | <u>Cemetery Sexton:</u> | Report received. |
| (C) | <u>Township Attorney:</u> | No report. *Supervisor had presented Mr. Figura's pending bill for the Community Sewer Project. |
| (D) | <u>Commissioner Report:</u> | Report received. |
| (E) | <u>Zoning Administrator:</u> | Report received: |

***Debbie Sever- Benzie County Council On Aging – Agency Services**

Debbie, President of the Benzie County Council On Aging, presented a very informative overview of the agency services and their outreach approach to inform people of their many services that they provide.

BRIEF PUBLIC COMMENT: None.

COMMUNICATIONS: None.

ACTION ON COMMUNICATION ITEMS: None.

PENDING BUSINESS:

- (A) Committee reports were received.

NEW BUSINESS: None.

EXTENDED PUBLIC COMMENT: Comment received.

Motion by Delonnay to enter into Closed Session. Supported by Burns. Voice Vote: All ayes. Motion carried.

***Supervisor adjourned at 8:50 p.m. to enter into Closed Session.**

***The Regular Session of the meeting reconvened at 9:10 p.m.**

Motion by Delonnay that Judy and Karen be compensated for the extra work they are doing according to their pay scale. Supported by Rice. Roll Call Vote: Rice, yes. Burns, yes. Delonnay, yes. Sheets, yes. Motion carried.

Supervisor adjourned the meeting at 9:12 pm.

The full proceedings of these minutes are on tape in the Clerk's office for thirty days after approval of them.

Respectfully submitted,

Patricia A. Mead
Township Clerk