

BENZONIA TOWNSHIP BOARD MEETING
REGULAR MEETING
SEPTEMBER 12, 2012

Unapproved Minutes

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Heller, Burns, Delonnyay.
Absent: Rice.
Staff: Hanmer, Fernelius, Neiger.
Guests: 3 guests in attendance, & A. Damm, Comm.

Supervisor led the Pledge of Allegiance.

Motion by Burns to approve the agenda as presented. Supported by Delonnyay. Voice Vote: All ayes.
Motion carried.

Motion by Burns to approve the minutes for the Regular Meeting of August 8, 2012, and Special Meeting of September 5, 2012, as amended, and presented. Supported by Delonnyay. Voice Vote: All ayes.
Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of August from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Motion by Burns to approve the Treasurer's report for the month of August as presented. Supported by Heller. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT

(A) Approval of bills

Clerk presented vouchers for the month of August from the General Fund in the amount of \$17,145.38.
Vouchers # 21657 thru # 21721.

Clerk presented vouchers for the month of August from the Fire Fund in the amount of \$ 3,709.07.
Vouchers #7528 thru #7540.

Clerk presented bills for the month of September.

Clerk presented to the board for their review, an end of the month Trial Balance.

Motion by Burns that bills be allowed as presented by the Clerk. Supported by Delonnyay. Roll Call Vote: Sheets, yes. Burns, yes. Delonnyay, yes. Heller, yes. Motion carried.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

***Supervisor presented a candidate name to serve from Benzoniam Township to the Benzoniam Public Library Board of Trustees – Mary Peters.**

Motion by Sheets to nominate Mary Peters from Benzoniam Township to the Benzoniam Public Library Board of Trustees. Supported by Burns. Roll Call Vote: Burns, yes. Heller, yes. Delonnyay, yes. Sheets, yes. Motion carried.

***Supervisor noted the need to hold the Truth In Taxation Hearing at the October meeting.**

STAFF REPORTS:

(A) Fire Chief:

Reported for the month of August:
8 fire runs; 10 medical runs.

Chief updated the board on several items.

- (B) Cemetery Sexton: Report received.
- (C) Township Attorney: No report.
- (D) Commissioner Report: Report received.
- (E) Zoning Administrator: Report received.

BRIEF PUBLIC COMMENT:

None.

COMMUNICATIONS:

None.

ACTION ON COMMUNICATION ITEMS:

None.

PENDING BUSINESS:

- (A) Committee reports were received.

NEW BUSINESS:

***Clerk presented quotes from Excel Office Supply for purchasing a new desk – delivery & set up at a cost of \$725.00. Also requesting a new desk mat and chair – total cost under \$1,000.00. Discussion.**

Motion by Delonay to order the new desk, chair and desk mat for the Clerk’s office at a total cost under \$1,000.00. Supported by Burns. Roll Call Vote: Sheets, yes. Delonay, yes. Burns, yes. Heller, yes. Motion carried.

EXTENDED PUBLIC COMMENT:

None.

Supervisor adjourned the meeting at 8:10 p.m.

The full proceedings of these minutes are on tape in the Clerk’s office for thirty days after approval of them.

Submitted by:

Judy Herban
Recording Secretary

Diana L. Heller
Township Clerk