

BENZONIA TOWNSHIP BOARD MEETING
REGULAR MEETING
DECEMBER 12, 2012

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Heller, Burns, Priest, Barnard.
Absent: None.
Staff: Hanmer, Fernelius, Neiger.
Guests: 2 guests in attendance.

Supervisor led the Pledge of Allegiance.

Motion by Burns to approve the agenda as presented. Supported by Heller. Voice Vote: All ayes. Motion carried.

Motion by Burns to approve the minutes for the Regular Meeting of November 14, 2012, and Special Meeting of November 21, 2012 as presented. Supported by Barnard. Voice Vote: All ayes. Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of November from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Discussion.

Motion by Barnard to approve the Treasurer's report for the month of November as presented. Supported by Burns. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT

- (A) Approval of bills
Discussion.

Clerk presented vouchers for the month of November from the General Fund in the amount of \$38,384.74. Vouchers #21812 thru #21874.

Clerk presented vouchers for the month of November from the Fire Fund in the amount of \$1,692.80. Vouchers #7586 thru #7591.

Clerk presented bills for the month of December.

Clerk presented to the board for their review, an end of the month Trial Balance.

Motion by Burns that bills be allowed as presented by the Clerk. Supported by Priest. Roll Call Vote: Burns, yes. Priest, yes. Barnard, yes. Sheets, yes. Heller, yes. Motion carried.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

***Supervisor presented the 2012-2013 Committee Appointments.**

STAFF REPORTS:

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| (A) <u>Fire Chief:</u> | Reported for the month of November:
4 fire runs; 4 medical runs.

Chief updated the board on several items. |
| (B) <u>Cemetery Sexton:</u> | Report received. |
| (C) <u>Township Attorney:</u> | No report. |
| (D) <u>Commissioner Report:</u> | Not present. |
| (E) <u>Zoning Administrator:</u> | Report received. |

BRIEF PUBLIC COMMENT: None.

COMMUNICATIONS:

1. MOS – Proposal – New Copy Machine.
Discussion.
2. I.T. Pro Representative - Pat Lietart – Proposed Computer Services.

ACTION ON COMMUNICATION ITEMS:

Motion by Burns to contract with Michigan Office Solutions to get the new Work Center by December 31st Machine #7120. Supported by Priest. Discussion. Roll Call Vote: Burns, yes. Heller, yes. Priest, yes. Sheets, yes. Barnard, yes. Motion carried.

PENDING BUSINESS:

(A) Committee reports were received.

Community Activities:

Supervisor reported the scheduled Township Clean-up Day will be May 18th – 7 – 2 P.M.

Discussion followed about a possible 2nd Township Clean-up Day in August.

Burns reported on a request from Dennis Pace for support of funding the Ice Rink.

Discussion.

Motion by Burns to allocate to the Benzie County Parks & Recreation, \$1,000 in December, and another \$1,000 in February, if the ice rink is still in operation. Supported by Heller. Roll Call Vote: Heller, yes. Priest, yes. Burns, yes. Barnard, yes. Sheets, yes. Motion carried.

NEW BUSINESS:

l. Cemetery Bid.
Discussion.

Motion by Priest to contract for 1 year at \$15,000 with DMB Lawn Service. Supported by Barnard. Roll Call Vote: Priest, yes. Barnard, yes. Heller, yes. Sheets, yes. Burns, abstained. Motion carried.

EXTENDED PUBLIC COMMENT:

Mike Fiebing introduced himself as the new Benzie County Solid Waste/Recycling Coordinator.

Supervisor adjourned the meeting at 8:25 p.m.

The full proceedings of these minutes are on tape in the Clerk's office for thirty days after approval of them.

Respectfully submitted,

Diana L. Heller
Township Clerk