

BENZONIA TOWNSHIP BOARD MEETING
REGULAR MEETING
JANUARY 9, 2013

Approved Minutes

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Heller, Burns, Priest, Barnard.
Absent: None.
Staff: Hanmer, Neiger.
Guests: 3 guests in attendance.

Supervisor led the Pledge of Allegiance.

Motion by Burns to approve the agenda as presented. Supported by Barnard. Voice Vote: All ayes. Motion carried.

Motion by Burns to approve the minutes for the Regular Meeting of December 12, 2012 as presented. Supported by Barnard. Voice Vote: All ayes. Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of December from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Discussion

Motion by Burns to approve the Treasurer's report for the month of December as presented. Supported by Heller. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT

- (A) Approval of bills
Discussion.

Clerk presented vouchers for the month of December from the General Fund in the amount of \$32,059.10. Vouchers #21875 thru # 21918.

Clerk presented vouchers for the month of December from the Fire Fund in the amount of \$33,437.2. Vouchers # 7592 thru #7622.

Clerk presented bills for the month of January.

Clerk presented to the board for their review, an end of the month Trial Balance.

Motion by Burns that bills be allowed as presented by the Clerk. Supported by Barnard. Roll Call Vote: Sheets, yes. Burns, yes. Barnard, yes. Priest, yes. Heller, yes. Motion carried.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

STAFF REPORTS:

- (A) Fire Chief: Reported for the month of December. 11 fire runs; 13 medical runs.
Chief updated the board on several items.
- (B) Cemetery Sexton: Not present. No report.
- (C) Township Attorney: No report.
- (D) Commissioner Report: Mr. Rineer updated the board on County business.

(E) Zoning Administrator :

Reported on violation issues.
Neiger presented draft forms for the board to review – Blight Elimination Ordinance, and a Municipal Civil Infraction Notice and Citation Ordinance. Board to review these and adopt them at the February meeting.

BRIEF PUBLIC COMMENT:

None.

COMMUNICATIONS:

None.

ACTION ON COMMUNICATION ITEMS:

None.

PENDING BUSINESS:

(A) Committee reports were received.

NEW BUSINESS:

None.

EXTENDED PUBLIC COMMENT:

Comment was received from Katherine Ross regarding the General Election process.

***Supervisor scheduled a Budget Meeting for Wednesday, January 23rd at 11:00 A.M.**

Supervisor adjourned the meeting at 8:05 p.m.

The full proceedings of these minutes are on tape in the Clerk's office for thirty days after approval of them.

Submitted by:

Judy Herban
Recording Secretary

Diana L. Heller
Township Clerk