

BENZONIA TOWNSHIP BOARD MEETING
REGULAR MEETING
DECEMBER 11, 2013

Unapproved Minutes

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Heller, Burns, Priest, Barnard.
Absent: None.
Staff: Hanmer, Fernelius, Neiger.
Guests: 1 guest in attendance & G. Rineer, Comm.

Supervisor led the Pledge of Allegiance.

Motion by Burns to approve the agenda as presented. Supported by Barnard. Voice Vote: All ayes. Motion carried.

Motion by Burns to approve the minutes for the Regular Meeting of November 13, 2013 as presented. Supported by Priest. Voice Vote: All ayes. Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of November from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Motion by Burns to approve the Treasurer's report for the month of November as presented. Supported by Heller. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT

(A) Approval of bills
Discussion.

Clerk presented bills for the month of December.

Clerk presented to the board for their review, an end of the month Trial Balance.

Motion by Barnard that bills be allowed as presented by the Clerk, except for the Crystal Water Works Park Maintenance, and BS&A bills that are in question. Supported by Burns. Roll Call Vote: Priest, yes. Heller, yes. Sheets, yes. Barnard, yes. Burns, yes. Motion carried.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

Supervisor presented pictures of the Proposed Veteran's Memorial for Benzie County. *Board concurred to have it placed at Benzon Township Memorial Park. Discussion.

Motion by Heller to locate the Veteran's Memorial at Benzon Township Memorial Park. Supported by Burns. Roll Call Vote: Burns, yes. Heller, yes. Sheets, yes. Priest, yes. Barnard, yes. Motion carried.

Reported on a request from the Sheriff's Department for funding of the Snowmobile Safety Program. Discussion.

Motion by Barnard to contract with the Benzie County Sheriff's Department for the same amount that we paid last year for the Snowmobile Safety Program. Supported by Priest. Roll Call Vote: Priest, yes. Heller, yes. Burns, yes. Barnard, yes. Sheets, yes. Motion carried.

Reported on a letter from the Benzie County Road Commission asking the Township Boards to appoint a representative to serve on the Local Roads Committee. *Supervisor would like to be that representative, with an alternate representative. Discussion. *Jason Barnard agrees to be the alternate rep.

STAFF REPORTS:

- (A) Fire Chief: Reported for the month of November:
5 fire runs; 12 medical runs.

Chief updated the board on several items.
- (B) Cemetery Sexton: Report received.
- (C) Township Attorney: No report.
- (D) Commissioner Report: Mr. Rineer updated the board on several items regarding County business.
- (E) Zoning Administrator: Neiger reported on several items.

BRIEF PUBLIC COMMENT:

None.

COMMUNICATIONS:

- I. Michigan Township Participating Plan – Terrorism Form – Notice of Insurance Coverage.
Discussion followed regarding acceptance or rejection of coverage.

ACTION ON COMMUNICATION ITEMS:

Motion by Barnard to decline the Terrorism Form coverage. Supported by Priest. Voice Vote: All ayes. Motion carried.

Clerk reported on advertising bids for the Web Site – receiving 2 letters of interest. ***Letters will be forwarded to the Personnel Committee.**

PENDING BUSINESS:

- (A) Committee reports were received.

Cemetery:

Supervisor reported on a memo from Eric Fernelius, Sexton regarding sub-contracting of Aaron Hickey for grave closings in his absence.

Motion by Priest to accept the request of Eric Fernelius for sub-contracting of Aaron Hickey. Supported by Burns. Voice Vote: All ayes. Motion carried.

Finance:

Treasurer reported the need to transfer funds for both the General Fund and Fire Fund. Discussion.

Motion by Burns to transfer \$5,110.00 from the Fire Fund Contingency 206-980 to the following accounts: 206-727 Office Supplies \$1,000.00; 206-801 Professional Services \$1,360.00; 206-900 Printing and Publishing \$2,200.00; 206-956 Miscellaneous \$550.00, leaving a balance in Contingency of \$59,090.00. Supported by Barnard. Voice Vote: All ayes. Motion carried.

Motion by Burns to transfer \$4,870.00 from General Fund Contingency 101-980 to the following accounts: 101-956 Miscellaneous \$3,500.00; 209-986 Assessor Computer \$1,000.00; 253-900 Treasurer – Printing charges \$370.00, leaving a balance in Contingency of \$9,080.00. Supported by Priest. Voice Vote: All ayes. Motion carried.

NEW BUSINESS:

None.

EXTENDED PUBLIC COMMENT:

None.

Supervisor adjourned the meeting at 8:44 P.M.

The full proceedings of these minutes are on tape in the Clerk's office for thirty days after approval of them.

Submitted by:

Judy Herban
Recording Secretary

Diana L. Heller
Township Clerk