

BENZONIA TOWNSHIP BOARD MEETING  
REGULAR MEETING  
FEBRUARY 12, 2014

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Heller, Burns, Priest, Barnard.  
Absent: None.  
Staff: Neiger.  
Guests: 2 guests in attendance.

Supervisor led the Pledge of Allegiance.

**\*Supervisor requested adding the Resolution for Poverty Exemptions under New Business.**

Motion by Barnard to approve the agenda, as amended, and presented. Supported by Priest.  
Voice Vote: All ayes. Motion carried.

Motion by Burns to approve the minutes for the Regular Meeting of January 8, 2014, and Special Meetings of January 15 & 23, and February 3, 2014 as presented. Supported by Barnard. Voice Vote: All ayes.  
Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of January from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Discussion.

Motion by Heller to approve the Treasurer's report for the month of January as presented. Supported by Priest. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT

(A) Approval of bills  
Discussion.

Clerk presented bills for the month of February.

Clerk presented to the board for their review, an end of the month Trial Balance.

Motion by Burns that bills be allowed as presented by the Clerk. Supported by Barnard. Roll Call Vote: Barnard, yes. Burns, yes. Priest, yes. Sheets, yes. Heller, yes. Motion carried.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

**Reappointment of Board of Review Members 2014-2015:**

Discussion followed.

Motion by Burns that Sally Miner, Genny Bowman, and Marc Rosseels be reappointed to the Benzon Township Board of Review for a period of two (2) years. Supported by Priest. Roll Call Vote: Burns, yes. Heller, yes. Priest, yes. Barnard, yes. Sheets, yes. Motion carried.

STAFF REPORTS

(A) <u>Fire Chief:</u>	Chief not present. No report. *Geoff, Assist.Chief, reported on the status of the truck gone for repairs.
(B) <u>Cemetery Sexton:</u>	Not present. No report.
(C) <u>Township Attorney:</u>	No report.

(D) Commissioner Report: Not present. No report.

(E) Zoning Administrator: Neiger reported on several items.

BRIEF PUBLIC COMMENT: None.

COMMUNICATIONS: None.

ACTION ON COMMUNICATION ITEMS: None.

PENDING BUSINESS:

(A) Committee reports were received.

**Finance:**

Clerk reported regarding a fireman's annuity, and other issues regarding the annuities. Discussion.

**\*Supervisor will ask Justin Keillor to attend a Special Board Meeting.**

Treasurer reported on the need to adjust certain line items of the current budget. Discussion.

Motion by Burns to transfer \$500.00 from 101-980 CONTINGENCY, reducing it from \$9,080.00 to \$8,580.00, and transfer \$10,000.00 from 101-965 TRANSFER OUT – ROADS, reducing it to \$0.00. This amount of \$10,500.00 is to be added to: Treasurer 253-740 OPERATING SUPPLIES \$2,500.00 Raising it from \$500.00 to \$3,000.00. Cemetery 276-818 CONTRACT SERVICES \$7,000.00 raising it from \$15,000.00 to \$22,000.00. Building & Grounds 265-975 CAPITAL OUTLAY \$1,000.00 raising it from \$2,000.00 to \$3,000.00. Supported by Barnard. Discussion. Voice Vote: All ayes. Motion carried.

NEW BUSINESS:

**Poverty Exemptions Guidelines Resolution:**

Motion by Burns to adopt the Poverty Exemptions Guidelines Resolution as presented. Supported by Priest. Roll Call Vote: Burns, yes. Heller, yes. Priest, yes. Barnard, yes. Sheets, yes. Motion carried.

EXTENDED PUBLIC COMMENT: None.

**\*Treasurer reminded the board of the meeting change for March because of the Board of Review meetings in March. The Regular March meeting will be held on Thursday, March 13, 2014 at 7:00 P.M. with the Budget Hearing & Truth In Taxation included with the meeting.**

Supervisor adjourned the meeting at 8:28 p.m.

The full proceedings of these minutes are on tape in the Clerk's office for thirty days after approval of them.

Respectfully submitted,

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Diana L. Heller  
Township Clerk