

BENZONIA TOWNSHIP BOARD MEETING
REGULAR MEETING
JUNE 10, 2015

Unapproved Minutes

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Heller, Burns, Priest, Barnard.

Absent: None.

Staff: Guests: 1 guest in attendance & C. Carland, Comm.

Supervisor led the Pledge of Allegiance.

Motion by Burns to approve the agenda as presented. Supported by Barnard. Voice Vote: All Ayes.
Motion carried.

Motion by Burns to approve the minutes for the Regular Meeting of May 13, 2015 as presented. Supported by Barnard. Voice Vote: All ayes. Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of May from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Motion by Burns to approve the Treasurer's report for the month of May as presented. Supported by Barnard. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT

- (A) Approval of bills
Discussion.

Clerk presented bills for the month of June.

Clerk presented to the board for their review, an end of the month Trial Balance.

Motion by Barnard that bills be allowed as presented by the Clerk. Supported by Burns. Roll Call Vote: Sheets, yes. Barnard, yes. Burns, yes. Heller, yes. Priest, yes. Motion carried.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

STAFF REPORTS:

- (A) Fire Chief: Reported for the month of May:
8 Fire runs; 6 medical runs.
Chief updated the board on several items.
- (B) Cemetery Sexton: Report received.
- (C) Township Attorney: No report.
- (D) Commissioner Report: Mr. Carland updated the board on several items regarding County business.
- (E) Zoning Administrator: Report received.

BRIEF PUBLIC COMMENT:

None.

COMMUNICATIONS:

None.

ACTION ON COMMUNICATION ITEMS:

None.

PENDING BUSINESS:

(A) Committee reports were received.

NEW BUSINESS:

1. Co-ordinator FOIA Resolution

Discussion.

Motion by Burns to adopt the resolution for the (FOIA) Freedom of Information Act Co-ordinator as presented.. Supported by Priest. Roll Call Vote: Burns, yes. Heller, yes. Priest, yes. Barnard, yes. Sheets, yes. Motion carried. Resolution declared adopted.

2. FOIA Policy Amendment Resolution

Motion by Barnard to accept the resolution for FOIA Policy, as amended. Supported by Burns. Roll Call Vote: Priest, yes. Heller, yes. Sheets, yes. Burns, yes. Barnard, yes. Motion carried. Resolution declared adopted.

EXTENDED PUBLIC COMMENT:

Comment received regarding trees in the cemetery, and repair of tractor for Memorial Park.

Supervisor adjourned the meeting at 8:31 p.m.

The full proceedings of these minutes are on tape in the Clerk's office for thirty days after approval of them.

Submitted by:

Judy Herban
Recording Secretary

Diana L. Heller
Township Clerk