

BENZONIA TOWNSHIP BOARD MEETING
REGULAR MEETING
FEBRUARY 10, 2016

Meeting called to order by Supervisor Sheets at 7:30 p.m.

Present: Sheets, Heller, Burns, Priest, Barnard.
Absent: None.
Staff: Ferneclius.
Guests: 0 guests in attendance & C. Carland, Comm.

Supervisor led the Pledge of Allegiance at the Special Meeting held at 6:30 p.m.

Motion by Heller to approve the agenda as presented. Supported by Barnard.. Voice Vote: All Ayes. Motion carried.

Motion by Barnard to approve the minutes for the Regular Meeting of January 13, 2016, and Special Meeting/Budget of January 28, 2016 .as presented. Supported by Priest. Voice Vote: All ayes. Motion carried.

TREASURER'S REPORT:

Treasurer presented a financial report for the month of January from the General and Fire Funds. (Copy of report attached to minutes in the Record Book)

Moion by Barnard to approve the Treasurer's report for the month of January as presented. Supported by Burns. Voice Vote: All ayes. Motion carried.

CLERK'S REPORT

(A) Approval of bills
Discussion.

Clerk presented bills for the month of February..

Clerk presented to the board for their review, an end of the month Trial Balance.

Motion by Burns that bills be allowed as presented by the Clerk. Supported by Barnard. Roll Call Vote: Barnard, yes. Burns, yes. Priest yes. Sheets,yes. Heller,yes. Motion carried.

SUPERVISOR'S REPORT:

Supervisor updated the board on several items.

***Noted the next scheduled budget meeting is Thursday, February 18th at 11:00 a.m.**

***Noted a meeting on February 18th at Crystal Lake Township from 5:00 – 7:00 p.m. with MDOT to discuss the M115 project.**

STAFF REPORTS:

(A) Fire Chief:

Chief not present. No report.
***Clerk presented another set of policies (SOP) to review for approval.**

Discussion followed.

Motion by Barnard to approve the 2nd set of policies (9) for the Fire Department. Supported by Priest.. Roll Call Vote: Sheets, yes. Heller, yes. Priest, yes. Burns, yes. Barnard, yes. Motion carried.

(B) Cemetery Sexton:

Report received.

(C) Township Attorney:

No report.

(D) Commissioner Report:

No report. *Mr. Carland left early due to illness.

(E) Zoning Administrator:

Not present. No report.

BRIEF PUBLIC COMMENT:

None.

COMMUNICATIONS:

1. Noted the Presidential Primary scheduled for March 8th.
2. Reported the list of 6 election inspectors for the March 8th election.
3. Public Accuracy Test to be published & scheduled for March 1st at 11:00 a.m.

ACTION ON COMMUNICATION ITEMS:

None.

PENDING BUSINESS:

(A) Committee reports were received.

NEW BUSINESS:

Motion by Barnard to go ahead and do both Timber Lane and Orchard Hill Rd. , as well as Ingleston Rd., with the current bids that were given to us by the Benzie County Rd. Commission. Supported by Priest. Roll Call Vote:: Burns, yes. Sheets, yes. Barnard, yes. Heller, yes. Priest, yes. Motion carried.

EXTENDED PUBLIC COMMENT:

None.

Supervisor adjourned the meeting at 8:12 p.m.

The full proceedings of these minutes are on tape in the Clerk's office for thirty days after approval of them.

Respectfully submitted,

Diana L. Heller
Township Clerk