

# BENZONIA TOWNSHIP BOARD MEETING

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REGULAR MEETING, March 8, 2017

Meeting called to order by Supervisor Barnard at 7:12pm.

Present: Barnard, Priest, Sheets, Burns, Heller

Absent: Neiger

Staff: Fernelius, Miner, Adams, Carland

Guests: 2 guests in attendance

Supervisor led the Pledge of Allegiance.

Burns added new business to the Agenda the 2017-2018 budget and investments. Motion by Burns to approve the agenda as amended. Supported by Heller. All Ayes, Motion carried.

Motion by Burns to approve the minutes from the Regular board meeting, February 8, 2017. Sheets supported. All Ayes, motion carried.

## TREASURERS REPORT:

The treasurer presented a financial report for the month of February from the General and Fire Funds. (Copy of report attached to minutes in the Record Book.) Motion by Burns and supported by Sheets to accept the Treasurer's report as presented. All ayes, motion carried.

## CLERK'S REPORT:

The clerk presented a Profit and Loss statement for both the General and Fire Funds and a list of Accounts Payable for the month of March for both accounts. Burns made a motion to pay the bills for the month of March, supported by Priest. A roll call vote was taken as follows: Priest, yes; Heller, yes; Sheets, yes; Burns, yes; Barnard, yes. Motion carried.

## SUPERVISOR'S REPORT:

Supervisor Barnard updated the board on several issues.

Sheets made a motion to adopt the poverty guidelines as presented, Priest supports. A roll call vote was taken as follows: Heller, yes; Priest, yes; Barnard, yes; Burns, yes; Sheets, yes. Motion carried.

## STAFF REPORTS:

1. FIRE CHIEF: Report given for the month of February.  
Discussion on Fire Recovery System and how they were going to start the program.
2. CEMETERY SEXTON: None
3. TOWNSHIP ATTY: No report, not present

4. COMM. REPORT: Coury Carland gave his Commissioners report for February
5. ZONING ADM: Absent

BRIEF PUBLIC COMMENT: None

COMMUNICATION: None

COMMITTEE REPORTS:

- Building and Grounds: None
- Fire Department: Jason is going to call on the window replacement for the fire department and find out what the status is.
- Township Roads: Barnard will be attending a BCRC meeting this month.
- Community Activities: The Boy Scouts will have a disposing of old flags ceremony in May
- Finance: Profit and Loss – overspent on Elections;

Burns made a motion to amend the 2016-2017 General fund budget as follows:

1. Transfer \$6,000.00 from contingency – Account number 101-980 and credit it to the following:
2. Elections activity 191-707 wages \$2,600.00
3. Board of Review 247-702 wages \$2,900.00

Sheets supported. A roll call vote was taken as follows: Priest, yes; Sheets, yes; Burns, yes; Barnard, yes; Heller, yes. Motion carried.

Burns made a motion to reimburse the Wilcox family \$382.54 for the overage they've paid on Commercial Property Taxes since 2013. Priest supported. A roll call vote was taken as follows: Barnard, yes; Burns, yes; Heller, yes; Priest, yes; Barnard, yes. Motion carried.

- Parks: Ordering picnic tables soon.
- Personnel: Holding interviews for assessors with four different companies Friday, March 10, 2017.
- Policy: None.
- ZBA: None

NEW BUSINESS:

- Resolution for grant for surveillance equipment for the Park. Heller said she would resubmit for the grant. Discussion with a resolution for applying for the grant at a special meeting.
- David Schaffer; Recycling Director, gave the 2016 Recycling Annual Report

EXTENDED PUBLIC COMMENT: None

Motion by Barnard to adjourn, supported by Priest.

Supervisor adjourned the meeting at 8:25pm.

Submitted by:

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Karin L. Miner,  
Recording Secretary

Diana L. Heller,  
Township Clerk

**MEETING HIGHLIGHTS:**

- Discussion on 2017-2018 Budget.
- Poverty Income Guidelines Resolution.
- Budget Resolutions.
- Assessor Interviews.
- Resolution for grant for Surveillance equipment for the park.
- Discussion on Fire Recovery system.
- David Schaffer; 2016 Recycling Annual Report.