

# BENZONIA TOWNSHIP BOARD MEETING

---

## APPROVED

REGULAR MEETING, September 13, 2017

Meeting called to order by Supervisor Barnard at 7:30pm.

Present: Barnard, Priest, Sheets, Burns, Heller

Absent: None

Staff: Fernelius, Miner, Adams, Carland

Guests: 0 guest in attendance

Supervisor led the Pledge of Allegiance.

Motion by Sheets to approve the agenda, supported by Heller. All Ayes, motion carried.

Motion by Burns to approve the minutes from the Regular board meeting, August 9, 2017. Sheets supported. All Ayes, motion carried.

## TREASURERS REPORT:

A financial report for the month of August from the General and Fire Funds was presented. (Copy of report attached to minutes in the Record Book.) Motion by Sheets, and supported by Priest to accept the Treasurer's report as presented. All ayes, motion carried.

## CLERK'S REPORT:

The clerk presented a Profit and Loss statement for both the General and Fire Funds and a list of Accounts Payable for the month of September for both accounts. Sheets made a motion to pay the bills for the month of September, supported by Burns. A roll call vote was taken as follows: Burns, yes; Priest, yes; Sheets, yes; Barnard, yes; Heller, yes. All Ayes, Motion carried.

## SUPERVISOR'S REPORT:

Supervisor Barnard updated the board on several issues. Roof bids were reported. Two bids were presented, Mr. B: \$13,300 and Chris Oren: \$12,600. Burns made a motion to accept the bid of Chris Oren for \$12,600 to replace the roof. Supported by Heller. Roll call vote: Burns, yes; Sheets, yes; Priest, yes; Heller, yes; Barnard, yes. Motion carried. Discussion regarding the Resolution of support for planning and zoning was tabled until zoning ordinances were fully read. A roll call vote was taken as follows: Heller, yes; Priest, yes; Sheets, yes; Burns, yes; Barnard, yes. All Ayes, Motion carried.

STAFF REPORTS:

1. FIRE CHIEF: Report given for the month of August.
2. CEMETERY SEXTON: Report given.
3. TOWNSHIP ATTY: Not present.
4. COMM. REPORT: Coury Carland gave his report for the month of August..
5. ZONING ADM: Barnard gave the report. Zoning has been very busy.

BRIEF PUBLIC COMMENT: None

COMMUNICATION: None.

COMMITTEE REPORTS:

- Cemetery: None.
- Parks: Working on the camera surveillance equipment installation. The committee has contacted the Mitchell Corporation to see if there are funds available for playground equipment. People have requested to have the dog park open all Winter, which would require Ken to keep up with the maintenance of it. He is willing to do so and there is money budgeted for it. In the Spring we are looking into contacting Jim Gillison to tear down some of the trees by the soccer field to create a walking path.

- Building and Grounds: The gutters on the Township building have been cleaned out.
- Fire Department: None.
- Township Roads: The supervisor is calling next week to have another brining done on Lincoln Rd
- Community Activities: None.
- Finance: Last month's meeting we discussed the paying overdue Personal Property taxes outstanding. Burns said we are going to go in another direction with taking them to Circuit Court to get the taxes taken off the roles. Burns will keep the board updated on the process.
- Personnel: None.
- Policy: None.
- ZBA: One meeting to be held on September 28, 2017 regarding Jones property on Platte Lake.
- Blight: Sheets reported on the outside of Crystal Lake golf course. He is going to take a golf cart to get closer to the problem area to get a closer look at it.

NEW BUSINESS:

- Assessment Records Inspection Resolution: Discussion on the resolution and changes to be made to the resolution, change of hours from 9-5 to 9-4 and the change of Monday - Friday to Monday - Thursday. Burns made a motion to adopt the resolution with the changes discussed . Supported by Priest.

EXTENDED PUBLIC COMMENT: None

Motion by Barnard to adjourn, supported by Burns.

Supervisor adjourned the meeting at 8:22pm.

Submitted by:

-----

-----  
Karin L. Miner,  
Recording Secretary

Diana L. Heller,  
Township Clerk

**MEETING HIGHLIGHTS:**

- Surveillance cameras being installed at the Park
- Dog park proposed to be open all Winter
- Another brining to be done on Lincoln Rd
- Discussion on walking trail to be brought up again in the Spring
- Discussion on delinquent personal property taxes to be taken to Circuit Court, Karen will update as she finds out more
- Resolution of support for planning and zoning tabled for now until more is known on the ordinances
- Motion to adopt the Policy & Procedure for public inspection & copying of assessment records resolution #\_\_\_\_\_