

BENZONIA TOWNSHIP BOARD MEETING

UNAPPROVED

REGULAR MEETING, June 14, 2017

Meeting called to order by Supervisor Barnard at 7:30pm.

Present: Barnard, Priest, Sheets, Burns, Heller (arrived at 7:56pm)
Absent: None
Staff: Fernelius, Miner, Adams, Carland
Guests: 1 guest in attendance

Supervisor led the Pledge of Allegiance.

Motion by Sheets to approve the agenda as presented, supported by Burns. All Ayes, motion carried.

Motion by Burns to approve the minutes from the Regular board meeting, May 10, 2017. Sheets supported. All Ayes, motion carried.

TREASURERS REPORT:

A financial report for the month of May from the General and Fire Funds was presented. (Copy of report attached to minutes in the Record Book.) Motion by Burns and supported by Sheets to accept the Treasurer's report as presented. All ayes, motion carried. Burns discussed that she will be printing the tax bills, and her deputy will be in to use the new folder on the bills and get them sent out in the mail.

CLERK'S REPORT:

The clerk presented a Profit and Loss statement for both the General and Fire Funds and a list of Accounts Payable for the month of June for both accounts. Burns made a motion to pay the bills for the month of June, supported by Priest. A roll call vote was taken as follows: Sheets, yes; Barnard, yes; Heller, yes; Priest, yes; Burns, yes. All Ayes, Motion carried.

SUPERVISOR'S REPORT:

Supervisor Barnard updated the board on several issues. The poles on the swing set had some jagged edges on them which resulted in some minor injuries. All of the poles have been repaired. All surveillance signs have been installed at the park. A new tire swing will be bought to replace the old one this week. People have been driving through the lawn and soccer fields, so discussion on installing a rope fence to deter it from happening. Ken got an estimate of \$1,630 from Honor Building Supply. Burns made a motion to put a fence in as discussed, not to exceed \$2,500, supported by Sheets. A roll call vote was taken as follows: Barnard, yes; Burns, yes; Sheets, yes; Priest, yes; Heller, absent. All Ayes, Motion carried. There was discussion that Sheets will contact Consumers Energy to see if there was power poles available to decrease the price. Barnard had a meeting with two parties interested in purchasing the Mitchell Building.

STAFF REPORTS:

1. FIRE CHIEF: Report given for the month of May.
2. CEMETERY SEXTON: Report given, no reclaimed lots
3. TOWNSHIP ATTY: No report, not present
4. COMM. REPORT: Coury Carland gave his Commissioners report for the month of May
5. ZONING ADM: Barnard gave the report. Very busy and Neiger is continuing to train and paid on an hourly basis when needed.

BRIEF PUBLIC COMMENT: None

COMMUNICATION: Thank you letter received for the \$500 contribution to the Conservation Resource Alliance.

COMMITTEE REPORTS:

- Building and Grounds: Supervisor Barnard will look into; New roof for the Township Building and window for the Fire Hall
- Fire Department: It was discussed that there needs to be conversation on the EMS side, to do it or not to do it.
- Township Roads: There is no start date on the paving of Narrow Gauge Rd. Lincoln, Eden Hill Rd and Harris Road has had their first brining. Higgins Road and Crystal Ave have not been done yet.
- Community Activities: Summer newsletter is done, and given to everyone for proofing. It will be sent out with the tax bills the week of the 19th of June.
- Finance: Heller made a motion to pay the interim Zoning Administrator $\frac{3}{4}$ of budgeted salary for 3 months while training. At the end of 3 months it will go to full pay, supported by Burns. A roll call vote was taken as follows: Burns, yes; Sheets, yes; Priest, yes; Heller, yes; Barnard, recused. All Ayes, Motion carried.
- Burns made a motion to pay Neiger hourly at a rate of \$30 per hour as needed for the assisted training of the interim Zoning Administrator, supported by Sheets. A roll call vote was taken as follows: Priest, yes; Heller, yes; Sheets, yes; Barnard, yes; Burns, yes. All Ayes, Motion carried.
- Parks: Fence discussed in Supervisor's report.
- Personnel: None.
- Policy: None.
- ZBA: None

NEW BUSINESS:

- Douglas Durand from the Benzie Senior Resources spoke on the importance of the services that the Benzie Senior resources give to the elderly and the millage info for the upcoming election on August 8, 2017.
- Credit Card Use Resolution: Burns made a motion to adopt the Credit Card Use Resolution as presented, supported by Priest. A roll call vote was taken as follows: Burns, yes; Sheets, yes; Heller, yes; Barnard, yes; Priest, yes. All Ayes, Motion carried.
- Special Election on August 8, 2017 will have 3 countywide proposals and the election inspectors will be Judy Caris; Co-Chairman, Mary Peters; Co-Chairman, Sue Wells; Inspector, Mary Regan; Inspector, Bruce Caylan; Inspector, Barb Baltzar; Inspector, Eileen Stapleton; Inspector, Diana Heller; Clerk

EXTENDED PUBLIC COMMENT: None
Motion by Burns to adjourn, supported by Priest.

Supervisor adjourned the meeting at 8:50pm.

Submitted by:

Karin L. Miner,
Recording Secretary

Diana L. Heller,
Township Clerk

MEETING HIGHLIGHTS:

- Swing set poles fixed in Park
- Surveillance signs up in Park
- New Tire swing to be installed at Park
- Motion regarding New rope fence discussed to stop driving across lawns at the park
- Receiving 2 new bids for the window at the Fire Station
- Barnard looking into people to look at the roof leak
- Continued conversation on EMS side of the Fire Department
- No start date on the paving of Narrow Gauge Rd
- Brining done 1st time for Lincoln, Harris anf Eden Hill Rd. Higgins Rd and Crystal Ave. have not been done.
- Motion regarding interim Zoning Administrator salary
- Motion on Neiger hourly pay
- Motion on Credit Card use resolution