

# BENZONIA TOWNSHIP BOARD MEETING

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## **Approved:**

REGULAR MEETING, August 9, 2017

Meeting called to order by Supervisor Barnard at 7:30pm.

Present: Barnard, Priest, Sheets, Burns, Heller

Absent: None

Staff: Fernelius, Miner, Adams, Carland

Guests: 0 guest in attendance

Supervisor led the Pledge of Allegiance.

Motion by Sheets to approve the agenda, supported by Burns. All Ayes, motion carried.

Motion by Burns to approve the minutes from the Regular board meeting, July 12, 2017 and the Special Meeting, July 12, 2017. Priest supported. All Ayes, motion carried.

## **TREASURERS REPORT:**

A financial report for the month of June from the General and Fire Funds was presented. (Copy of report attached to minutes in the Record Book.) Motion by Priest, and supported by Burns to accept the Treasurer's report as presented. All ayes, motion carried.

## **CLERK'S REPORT:**

The clerk presented a Profit and Loss statement for both the General and Fire Funds and a list of Accounts Payable for the month of August for both accounts. Burns made a motion to pay the bills for the month of July, supported by Priest. A roll call vote was taken as follows: Sheets, yes; Burns, yes; Barnard, yes; Priest, yes; Heller, yes. All Ayes, Motion carried.

## **SUPERVISOR'S REPORT:**

Supervisor Barnard updated the board on several issues. Roof bids were reported. Clean up day on the 12<sup>th</sup>, discussion on raising the pay to \$12 per hour to the workers of the clean-up day. Sheets moved that we increase the pay for the clean-up crew to \$12 per hour, supported by Priest. Roll call vote: Sheets, yes; Burns, yes; Barnard, yes; Priest, yes; Heller, yes. All ayes, motion carried. Discussion on the meeting that took place with the West/Benzie joint planning commission regarding the Zoning Administrator. Sheets moved to continue to have the Board appoint the Zoning Administrator, and not go with the recommendation of the Planning Commission, supported by Burns. Roll call vote: Sheets, yes; Burns, yes; Barnard, recused; Priest, yes; Heller, yes. Motion carried. The Veterans Memorial is having a Grand Opening Picnic on Sunday, August 13, 2017.

STAFF REPORTS:

1. FIRE CHIEF: Report given for the month of July.
2. CEMETERY SEXTON: Report given.
3. TOWNSHIP ATTY: No report, not present
4. COMM. REPORT: Coury Carland was absent, no report.
5. ZONING ADM: Barnard gave the report.

BRIEF PUBLIC COMMENT: None

COMMUNICATION: None.

COMMITTEE REPORTS:

- Cemetery: None.
- Parks: No grant for the surveillance cameras, the Park committee is contacting Jim Evans regarding the installation of the equipment. Ken says that the pavilion is down in reservations this year. Discussion on softball tournaments clean-up and the dog park.
- Building and Grounds: Discussion on new roof and the window in the Fire department building.
- Fire Department: None.

- Township Roads: Higgins Road project and brining, Narrow Gauge Road has been started
- Community Activities: None.
- Finance: Discussion on paying overdue Personal Property taxes outstanding. Burns made a motion to allow the Treasurer to pay up to \$1,800, Heller supported. Roll call vote: Sheets, yes; Burns, yes; Barnard, yes; Priest, yes; Heller, yes. All ayes, motion carried.
- Personnel: None.
- Policy: None.
- ZBA: None.

NEW BUSINESS:

- None.

EXTENDED PUBLIC COMMENT: None

Motion by Burns to adjourn, supported by Priest.

Supervisor adjourned the meeting at 8:20pm.

Submitted by:

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Karin L. Miner,  
Recording Secretary

Diana L. Heller,  
Township Clerk

**MEETING HIGHLIGHTS:**

- Motion to increase pay rate to \$12 for community trash days
- Motion to have the Board continue to appoint the Zoning administrator, not the planning commission.
- Higgins Road project

- Veterans Memorial Grand Opening, Sunday, August 13, 2017 at 2pm
- Motion to allow the treasurer to pay up to \$1,800 on overdue personal property taxes.