

# BENZONIA TOWNSHIP BOARD MEETING

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## Approved

REGULAR MEETING,

July 11, 2018

Meeting called to order by Supervisor Barnard at 7:30PM.

Present: Barnard, Sheets, Burns, Priest, Heller.

Absent:

Guests: 1 guest, James Klinebriel

Supervisor led the Pledge of Allegiance.

Sheets moved to approve the agenda as presented, supported by Priest. All Ayes.

Motion by Sheets to approve the minutes from the Regular board meeting June 13; Barnard supported. All Ayes, motion carried.

TREASURERS REPORT: Burns gave report, Priest made a motion to accept Treasure's report. Burns supported. All Ayes.

### CLERKS'S REPORT:

The clerk presented a Profit and Loss statement for both the General and Fire Funds and a list of Accounts Payable for the month of June for both accounts. Discussion on new bills, Park maintenance, training for new voter machines. Priest Made motion to accept clerks report, Burns supported. Roll call Vote: Sheets yes, Burns Yes, Barnard yes, Heller yes, Priest yes.

### SUPERVISOR'S REPORT:

1. Discussion on Bids on Blue Water Drive including roads and drains fixed.
2. Discussion on Mutual aid agreement for Fire Dept. Heller made Motion that Barnard & Steve Adams sign Mutual aid agreement. Burns supported Roll call vote taken: Sheets yes, Burns yes, Barnard yes, Heller yes, Priest yes. Motion carried.
3. Discussion on clean-up day, August 11, 2018. Two new workers needed for August 11 clean- up day.
4. Discussion on temporarily appointing Brian Putney as assistant fire chief and James Banasiak as Lieutenant. Sheets made motion to accept, Priest supported. Roll call vote; Sheets yes, Burns yes, Barnard yes, Priest yes, Heller yes.

### STAFF REPORTS:

STAFF Present; Geoff Minor, Cory Carland, Steve Adams.

1. FIRE CHIEF: Steve Adams present
2. CEMETERY SEXTON: Not present.
3. TOWNSHIP ATTY: Not present.
4. COMM. REPORT: Discussion on Cory taking airport safety training, A financial director has been hired.
5. ZONING ADM: Barnard gave the report. 20 permits given, 7 pending (1 in Platte)

BRIEF PUBLIC COMMENT : None

\*Three (3) minutes or limited by majority of the board. Agenda items only.

COMMUNICATION:

COMMITTEE REPORTS:

- Cemetery: Sheets discussed meeting with Alan Hawkins on stump removal.
- Parks: Discussion on fencing on Grace Rd side; possibly motion sensor lights to help stop vandalism; walking trail planned; charging fee for large groups beginning 2019; planting trees around pavilion.
- Fire Department: 25 calls, 6 fire calls.
- Township Roads: None given.
- Community Activities: Clean up day coming up August 11.
- Finance: No report.
- Personnel: No report.
- Policy: No report.
- ZBA: No report.
- Blight: Sheets suggested special meeting.
- NEW BUSINESS:.. Discussion with Karen Burns concerning Area 31 ditch

EXTENDED PUBLIC COMMENT:

- Discussion with James Klinebriel concerning traffic and activity on south side of cemetery late at night. Putting up new locks for south side gate, with limited number of keys.

Motion by Barnard to adjourn, supported by Burns.  
Supervisor adjourned the meeting at 8:40 P.M.

Submitted by:

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Cindy L. Sanford  
Recording Secretary

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Diana L. Heller,  
Township Clerk

MEETING HIGHLIGHTS:

- Discussion on Signing Mutual aid Agreement.
- Discussion on temporarily appointing Putney and Banasiak as officers for fire dept.
- Discussion on new voting machines, training & certification of workers.
- Discussion on clean-up day for August 11<sup>th</sup>.