

# BENZONIA TOWNSHIP BOARD MEETING

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## Approved

REGULAR MEETING,

January 9, 2019

Meeting called to order by Supervisor Barnard at 7:30PM.

Present: Barnard, Burns, Priest, Heller, Sheets.

Absent:

Guests: Thor Goff, Scott Weaver

Supervisor led the Pledge of Allegiance.

Sheets moved to approve the agenda as presented, supported by Priest. All Ayes.

Motion by Sheets to approve the minutes from the Regular board meeting December 12, 2018 Priest supported. All Ayes, motion carried.

TREASURERS REPORT: Burns gave report, Priest made a motion to accept Treasurer's report. Burns supported. Roll call vote: Sheets yes, Burns yes, Barnard yes, Heller yes, Priest yes. Motion passed.

### CLERKS'S REPORT:

The clerk presented a Profit and Loss statement for both the General and Fire Funds and a list of Accounts Payable for the month of December for both accounts. Priest made motion to accept clerks report, Sheets supported. Roll call Vote: Burns Yes, Barnard yes, Heller yes, Priest yes, Sheets yes.

1) Heller suggested sending out bids for cleaning Township building

### SUPERVISOR'S REPORT:

1. Report on meeting on list of needs for new fire hall. Jim Clark is working on proposal. A 2<sup>nd</sup> meeting is being planned for January 29<sup>th</sup>, 2019 at 9:30 a.m.
2. Discussion on need for funds for snow mobile patrol.
3. Discussion about snow removal on US 31 side of Township building.
4. Brief discussion about Ice Rink US 31 and Traverse Ave. not being maintained this year.

### STAFF REPORTS:

STAFF Present; Steve Adams, Geoff Miner, Jill Brown.

1. FIRE CHIEF: Had 7 calls for fire & 16 for medical. Discussion radio training for firemen,

Request for addition of Charlie Thompson to roster.

Burns made motion to add Mr. Thompson, Barnard second the motion. Roll call vote: Sheets yes, Burns yes, Barnard yes, Heller yes, Priest yes. Motion passed.

2. Cemetery Sexton: No report.
3. Township Attorney: No report.
4. Commissioners Report: No Report.
5. Zoning Administrator: Reported 52 permits being issued in the 2018 year.
  - a)Public hearing on Proposal to build storage unit on Crystal Drive .

BRIEF PUBLIC COMMENT :

\*Three (3) minutes or limited by majority of the board. Agenda items only.

1. Jill Brown gave report on upcoming AMAR audit coming in 2021 for the Assessor's office & brief discussion on Board of Review members will require training.

2. Jim Sheets was approached by The Historical Society about possibility of a "Ghost Tour" in the Benzonia Township Cemetery where certain individuals would be highlighted.

COMMUNICATION: None.

PENDING Business: None

COMMITTEE REPORTS:

- Cemetery: No report
- Parks: No report.
- Building and Grounds: No report.
- Fire Department: No report.
- Township Roads: No report.
- Community Activities: No report.
- Finance: Discussion on Budget meeting being set. First meeting is January 16<sup>th</sup>.
  
- Burns made a motion to amend the 2018-2019 General fund budget as follows:
  - Transfer \$2,500 from Contingency to the Assessors line item 209-886 Assessment Roll preparation. Also to transfer \$6000.00 from Contingency to Road line item 224-940. This will reduce General Fund Contingency by \$8,500 to a new balance of \$74,933.00. Sheets supported. Roll call vote Sheets yes, Burns yes, Barnard yes, Heller yes, Priest yes. Motion passed.
  
- Burns made a motion to amend the 2018-2019 Fire Fund Budget as Follows:
  - Transfer \$7,000.00 to Computer Service line item 206-986 thereby reducing Contingency to \$66,150.00. Priest supported. Roll call vote: Sheets yes, Burns yes, Barnard yes, Heller yes, Priest yes, Motion passed.
  
- Burns made a motion to amend the 2018-2019 Road Improvement Fund as follows:
  - Transfer \$17,000.00 to transfer out 245-986 thereby increasing that balance to \$33,000.00 and reducing Contingency to \$137,500.00 Sheets supported. Roll call vote: Sheets yes, Burns yes, Barnard yes, Heller yes, Priest yes. Motion passed.
  
- Personal: No report.
- Policy: No report.
- ZBA: No Report.
- Blight: Jim Sheets was contacted by one owner of property on Homestead Rd. stating structure being taken down hopefully later this week.

NEW BUSINESS: None.

EXTENDED PUBLIC COMMENT: None

Motion by Sheets to adjourn, supported by Burns  
Supervisor adjourned the meeting at 8:32 P.M.

Submitted by:

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Cindy L. Sanford  
Recording Secretary

Diana L. Heller,  
Township Clerk

**MEETING HIGHLIGHTS:**

- Discussion by Jill Brown concerning AMAR Audit in the 2021 year.
- Bids for cleaning of Township Hall being sent out.
- Several motions by Burns to amend Contingency funds.
- Resident talked with Jim Sheets concerning structure on Homestead Rd. being taken down.
- Discussion on Historical Society hoping to plan "Ghost Tour" in the Benzonia Township Cemetery.