

BENZONIA TOWNSHIP BOARD

Approved:

REGULAR MEETING

December 8th, 2021

Meeting called to order by Supervisor Barnard at 7:00 PM.

Present: Barnard, Burns, Sheets, and Heller

Absent: Priest.

Staff: Nye, Haase, Adams

Absent: Hahn, Wilkinson

Guests: 3

Supervisor led the Pledge of Allegiance.

Trustee Sheets requested to amend the order of business on the agenda. Motion made by Sheets to approve agenda as amended, Burns second. All ayes, motion carried.

Motion by Sheets to approve the minutes from regular meeting November 10th, 2021.

Supported by Burns, all ayes, motion carried.

TREASURERS REPORT: Report submitted by Burns. Burns made a motion to accept the report with Sheets supporting, all ayes, motion carried.

CLERKS'S REPORT:

The Clerk presented a Profit and Loss statement for both the General and Fire Funds for the month of November 2021 along with payables. Motion by Sheets to accept report and pay the bills, seconded by Burns. Roll call vote, all ayes, motion carried.

SUPERVISOR'S REPORT:

Supervisor Barnard presented his report for November. A resolution to support a feasibility study by the county for Sanitary/Sewer was presented. **Motion made by Sheets, supported by Burns. Roll call taken, all ayes, motion passed.** Road commission fund and work list for 2022 was presented. Supervisor introduced James Clark- Architect, who presented his resume and request to be the Project Manager for the Fire Barn project. **Barnard made a motion to accept Mr. Clark as PM, Heller supported, roll call taken all ayes motion passed.** Board of Review meets the 14th. The case against the Hills is officially dismissed.

STAFF REPORTS:

1. FIRE CHIEF: Chief Adams submitted his report for November 2021. There were 16 fire and 34 medical runs making the YTD total 485 runs. Upcoming training opportunities include Fire Academy and Active Shooter training. Chief Adams has applied for a 2% grant from the Grand Traverse Band for new fire equipment. Old engine still in need of home or place to store. Rhonda suggested checking into Rangerbid to advertise.
2. Cemetery Sexton: No report.
3. Township Attorney: No report.
4. Commissioners Report: Rhonda Nye reported that changes to the way the Delinquent Tax Revolving Fund is allocated has been approved. The Treasurer along with the County Administration and the Board of Commissioners will all have input on when and where the surplus is allocated. The Moonshot Survey is now available for the broadband internet study. ARPA and Headlee talks to begin after the new year. Village of Elberta will hold a development meeting regarding the shoreline property, Thursday Dec 9th, 2021 at 3pm. It has sold and the owner has plans for ½ permanent and ½ short term residences. Habitat for Humanity is looking for candidates for their upcoming build.
5. Zoning Administrator: 55 permits approved to date. January 6th 2022 is next Planning Commission meeting. Sara Kirk will begin to work on the Master Plan updates for West Benzie Joint Planning.

BRIEF PUBLIC COMMENT: None

BILL KENNIS – Benzie Bus Annual Report

COMMUNICATION: None

PENDING BUSINESS: Website updates, BS&A, FOIA rates

COMMITTEE REPORTS:

- Cemetery: No report
- Parks: Committee will be continuing discussions on what to do about getting cameras to work due to recent damage at the park.
- Building and Grounds: No report
- Fire Department: No report
- Township Roads: No report
- Community Activities: No report
- Finance: No report
- Personnel: No report

- Policy: Discussion to change meeting time to 3pm. Day of the month staying at the second Wednesday. **Motion by Burns to change meeting time from 7pm to 3pm beginning Jan 12th 2022. Supported by Sheets, roll call taken, all ayes, motion passed.**
- ZBA: No report
- Blight: Narrow Gauge property is being purchased on land contract. No reply from purchasers so letter will be mailed to Mr. Hunt. The current land contract holder.

NEW BUSINESS: none

EXTENDED PUBLIC COMMENT: none

Motion to adjourn made by Sheets, Supported by Burns.
Supervisor adjourned the meeting at 8:20 P.M.

Submitted by:

Diana L. Heller, Dec. 9th, 2021

MEETING HIGHLIGHTS:

- ❖ **Motion passed in support of a feasibility study for sanitary/sewer extension.**
- ❖ **Motion passed for hiring James Clark as project manager for the new Fire Barn project.**
- ❖ **Motion passed to change meeting start time to 3pm, day to remain as 2nd Wednesday.**

Submitted by:

Diana L. Heller, Clerk